

To: Chair & Members of the Healthy
Safe Clean & Green Communities
Scrutiny Committee

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Monday 7th December 2020

Dear Councillor

HEALTHY SAFE CLEAN & GREEN COMMUNITIES SCRUTINY COMMITTEE

You are hereby summoned to attend a meeting of the Healthy Safe Clean & Green Communities Scrutiny Committee of the Bolsover District Council to be held as a Virtual Meeting and in the Council Chamber (if required) on Tuesday 15th December 2020 at 10:00 hours.

Members will be sent the details on how to access the Virtual Meeting by email.

Virtual Attendance and Hybrid Meetings

I have provided the Leader and Deputy Leader with advice on the holding of “hybrid” meetings outlining the risks including to employees dealing with the Chamber and to Members. Hybrid meetings are those where some attendance is in person in the Council Chamber and some is virtual.

I would encourage you all to attend virtually.

Accordingly if you attend in person you will be deemed to have accepted the following disclaimer (overleaf) as applying.



We speak your language
Polish **Mówimy Twoim językiem**
Slovak **Rozprávame Vaším jazykom**
Chinese **我们会说你的语言**

**If you require this agenda in large print
or another format please call us on 01246 217753**

If you require an adjustment to enable you to participate in or access the meeting please contact the Governance Team at least 72 hours before the meeting starts.

Risk Assessment Disclaimer

When attending this meeting in person, I confirm that I have read and understood the contents of each of the following risk assessments and agree to act in line with its content.

- Covid-19 ARC RTW RA001
- Working in Offices At The Arc During Covid-19 Pandemic Guidance – ARC – SSW001
- Meetings – EM001 - Committee and Council Meetings during the Covid-19 pandemic

These documents have been emailed to Members and are available on the Modern.Gov App library.

The same advice is given to officers who are also encouraged to participate in the meeting remotely.

Register of Members' Interests - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised from page 3 onwards.

Yours faithfully

A handwritten signature in black ink that reads "Sarah Steuberg". The signature is written in a cursive style with a large, looped 'S' at the beginning and a long, sweeping tail on the 'g'.

Solicitor to the Council & Monitoring Officer

HEALTHY SAFE CLEAN & GREEN COMMUNITIES SCRUTINY COMMITTEE

AGENDA

Tuesday 15th December 2020 at 10:00 hours taking place as a virtual meeting

Item No.	PART 1 – OPEN ITEMS	Page No.(s)
	<u>PART A - FORMAL</u>	
1.	Apologies For Absence	
2.	Urgent Items of Business	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972.	
3.	Declarations of Interest	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes	
	To consider the minutes of the last meeting held on 6 th October 2020.	5 - 8
5.	List of Key Decisions and Items to be Considered in Private Document.	9
	<i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information. NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only).</i>	
6.	Corporate Ambitions Performance Update - July to September 2020 (Q2 - 2020/21).	10 - 21
7.	Health and Wellbeing Strategy - Monitoring Update and Impact of Covid-19.	22 - 32
8.	Scrutiny Committee Work Programme 2020/21.	33 - 38

PART B - INFORMAL

9. **Proposed Review: Council's Policy in relation to Sky lanterns, helium balloons and fireworks.** **To Follow**

Agenda Item 4

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

Minutes of a Healthy, Safe, Clean and Green Communities Scrutiny Committee held as a Virtual Meeting by Video Conference and Live Streamed on the Council's website on Tuesday 6th October 2020, at 1000 hours.

PRESENT:-

Members:-

Councillor David Downes in the Chair

Councillors Rose Bowler, Anne Clarke, Natalie Hoy, Tom Munro, Evonne Parkin and Peter Roberts.

Officers:- Victoria Dawson (Head of Housing Management and Enforcement), Wayne Carter (Leisure Operations Manager), Matt Finn (Environmental Health Manager)(from Minute No HEA15-20/21) Joanne Wilson (Scrutiny & Elections Officer and Alison Bluff (Governance Officer).

HEA9-20/21. APOLOGIES

An apology for absence was received on behalf of Councillor Janet Tait.

HEA10-20/21. URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

HEA11-20/21. DECLARATIONS OF INTEREST

There were no declarations of interest.

HEA12-20/21. MINUTES – 8TH SEPTEMBER 2020

Moved by Councillor David Downes and seconded by Councillor Rose Bowler
RESOLVED that the Minutes of a Healthy, Safe, Clean and Green Communities Scrutiny Committee held on 8th September 2020 be approved as a correct record.

HEA913-20/21. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Committee considered the List of Key Decisions and Items to be considered in private document.

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

Moved by Councillor Tom Munro and seconded by Councillor Natalie Hoy
RESOLVED that the List of Key Decisions and items to be considered in private document be noted.

HEA14-20/21. IMPACT OF COVID 19 ON LEISURE SERVICES

Committee considered a report presented as a slide presentation by the Leisure Operations Manager in relation to the impact of Covid19 on Leisure Services.

From 23rd March 2020, the majority of leisure services staff were instructed to remain at home due to the enforced lockdown restrictions. Some Leisure staff were able to work from home but staff such as coaches and lifeguards were not.

A Community Support Team was established via the Partnerships Team and leisure services staff were utilised to assist with 353 food parcel and 567 pharmacy deliveries.

From 8th June 70 Leisure staff were furloughed. Currently around 6 staff were still on the furlough scheme and these were staff who carried out work on behalf of Public Health. These staff would eventually move on to the Government's Job Support scheme.

Further to school closures, delivery of physical activity and sports development was halted. However, for the current academic year, 13 schools had agreed to take up the physical activity & sports development programme (in comparison to 18 last year). Leisure staff were working with schools to attract more on to the scheme and offer confidence around the Covid procedures Leisure had in place.

Leisure staff had kept in touch with local sports clubs offering advice and assistance where applicable and also assisted individual clubs with return to sport following government lifting of restrictions. However, community provision had ceased both in community settings and within the Go Active facility. Recently, and following guidance from the FA, community Premier League Kicks sessions had commenced in Carr Vale and there were plans for a return of the Sports SPLASH school holiday programme at the Go Active Leisure Centre in October half term.

A Member queried if outdoor activities for schools were solely being focused on and if the school holiday programme in October half term would now be impacted on due to the current surge in cases. The Leisure Operations Manager advised that Leisure staff were working with schools individually to deliver schools' own risk assessments as well as Leisure having their own risk assessments. All October sessions were proposed to be outdoors and guidance was still awaited. However, this would only be for members of the Go Active facility due to track and trace purposes.

Extreme Wheels had secured funding from 4 Community Safety Partnerships to work on an alternative delivery model assisting to disperse gatherings and to offer guidance and advice to young adults. Pleasley Vale Outdoor Activity Centre has remained closed, however, the Centre Manager had recently returned to work under the flexible furlough scheme to test the market for customers to return safely to the Centre.

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

The Go Active facility re-opened on 25th July with a strict booking policy in order to comply with track and trace. Maximum occupancy levels had to be reduced in order to comply with social distancing. However, another part of the gym had recently opened up and screens were also being looked at to further increase occupancy/usage to 30 people at one time. Sanitising of all equipment, including changing room lockers etc was carried out between sessions using a mist sprayer system.

As indoor sports were not currently available, classes had been moved from the studios into the sports hall. Swimming lessons re-commenced on Monday 7th September.

Pre Covid, footfall was approximately 1000 per day. Post Covid, this was approximately 350 per day and with the introduction of the swimming lessons programme, this was now around 500 visits per day.

In the last financial year, income for Go Active was around £100k per month. The current financial situation was yet to be clarified as the majority of the facility staff were furloughed and the Government had recently announced that 75% of lost income could be claimed back.

Many positive comments had been made on social media in relation to how the leisure facilities had been organised for customer use in light of Covid. A Member noted that she had also received good feedback in relation to the cleanliness of the sports facilities and also the Community Support Team who were professional and swift when she had used them.

In response to a Member's query regarding the Go Active café, the Leisure Operations Manager advised Committee that around £12.5k per month had been lost on the closing of the café, however, this would reopen on Monday 12th October for take away service only.

A Member requested further advice from Extreme Wheels officers on how Parishes could look to re-open Parish Council owned skate parks where they existed, as advice from Skate England was that the setting need to be supervised. The Leisure Operations Manager agreed to pass on the service request.

Members requested that the Leisure Operations Manager pass on their thanks and praise to Leisure staff for their work.

Moved by Councillor David Downes and seconded by Councillor Tom Munro
RESOLVED that the report be noted.

HEA15-20/21. **CONSULTATION ON DRAFT BDC SEX ESTABLISHMENT POLICY AND PROCEDURE 2020-2023**

Committee considered a report which provided details of the Council's draft Sex Establishment Policy.

Members' feedback was sought on the policy and any comments would be submitted to the Council's Licensing Committee for their consideration.

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

Although there was no legal requirement to do so, in 2019, Licensing Committee had recommended that Council resolve to adopt the relevant legislation and have a policy which would give the Council powers to control the number, type and location of sex establishments in its area and the manner in which such premises were run. The key aspects regarding the contents of the policy were detailed in the report. Members were asked to note that there were no sex establishments in the District at the current time.

The Council must carry out a 12 week public consultation and it was agreed that this be done prior to formal adoption of the legislation. It was also agreed to consult on the draft Policy at the same time. The outcome of the consultation would be considered by the Licensing Committee and a final version of the Policy recommended to Council for approval.

A Member queried how the consultation would be advertised and asked for this to be highlighted to Cllrs so that they could actively promote engagement with the consultation. Officers clarified it would likely be via local press, Bolsover TV, the Council website and Twitter. The consultation approach would be similar to that completed in relation to the recently reviewed Gambling Policy.

In relation to a query over how we linked to neighbouring areas, it was noted that businesses in South Yorkshire would be consulted. Officers noted that they were comparing our approach to neighbouring authorities to ensure it was a robust policy.

A Local Area Profile (LAP) would also be prepared which would map out the characteristics of the area and because the area profile could change so frequently, it was considered good practice to keep this document separate. However, this would be published at the same time as the Policy to ensure that the document was as up to date as possible.

Moved by Councillor David Downes and seconded by Councillor Natalie Hoy
RESOLVED that the draft Sex Establishment Policy be noted.

HEA16-20/21. WORK PROGRAMME 2020-2021

Committee considered their Work Programme 2020-2021.

Moved by Councillor David Downes and seconded by Councillor Tom Munro
RESOLVED that the Work Programme be noted.

The formal part of the meeting concluded at 1045 hours and Members then met as a working party to continue their review work. The working party concluded at 11.56 hours.



List of Key Decisions and items to be considered in private

The latest version of the Forward Plan can be found here:

<https://committees.bolsover.gov.uk/mgListPlans.aspx?RPId=1147&RD=0&bcr=1>

Members should contact the officer whose name appears on the List of Key Decisions for any further information.

NB: If Members wish to discuss an exempt report under this item, the meeting will need to move into exempt business and exclude the public in accordance with the Local Government (Access to Information) Act 1985 and Local Government Act 1972, Part 1, Schedule 12a for that part of the meeting only.

Bolsover District Council

Healthy, Safe, Clean and Green Communities Scrutiny Committee

15th December 2020

<p>Council Targets to Deliver the Ambition 2020-2024 Performance Update – July to September 2020 (Q2)</p>

Report of the Information, Engagement & Performance Manager

This report is public

Purpose of the Report

- To report the quarter 2 outturns for the targets supporting the Council's Ambition 2020-2024 and relevant supporting service indicators

1 Report Details

1.1 The attached contains the performance outturn for targets which sit under the 'Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges and enhancing biodiversity council aim as of 30th September 2020 and relevant targets from other council aims. Also included are the Q2 outturns for the relevant service indicators (Information compiled on 24th November 2020).

1.2 A summary is provided below:

- 13 targets in total
- 8 targets are on track
- 1 target achieved previously
- 1 target unable to report on currently
- 3 targets have been affected by Covid 19

1.3 Service Indicators:

- 12 indicators in total
- 5 indicators have positive outturns
- 4 indicators have been affected by the Covid 19
- 2 indicator have a negative outturn
- 1 indicator is within target

1.2.1 Details have been provided in the appendix for those at exception including Covid19 affected.

2 Conclusions and Reasons for Recommendation

- 2.1 Out of the 13 council targets 8 (62%) are on track, 3 (23%) have been affected by Covid 19, 1 (8%) unable to report and 1 (8%) achieved previously.
- 2.2 Out of the 12 service indicators 5 (42%) have a positive outturn, 4 (33%) have been affected by Covid 19, 1 (8%) within target and 2 (16%) have a negative outturn.
- 2.3 This is an information report to keep Members informed of progress against the Council plan targets noting achievements and any areas of concern.

3 Consultation and Equality Impact

- 3.1 None

4 Alternative Options and Reasons for Rejection

- 4.1 Not applicable to this report as providing an overview of performance against agreed targets.

5 Implications

5.1 Finance and Risk Implications

None

5.2 Legal Implications including Data Protection

None

5.3 Human Resources Implications

None

6 Recommendations

- 6.1 That outturns against the Council's Ambition 2020-2024 targets and relevant service indicators be noted.

7 Decision Information

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><i>BDC: Revenue - £75,000 <input type="checkbox"/></i> <i>Capital - £150,000 <input type="checkbox"/></i></p> <p><i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i> <i>Capital - £250,000 <input type="checkbox"/></i></p> <p><input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	No
<p>Has the relevant Portfolio Holder been informed</p>	Yes
<p>District Wards Affected</p>	Not applicable
<p>Links to Council Plan priorities or Policy Framework</p>	Links to all Ambition 2020-2024 aims and priorities

8 Document Information

Appendix No	Title
1.	Council Ambition Performance Update – Q2 July to September 2020
Background Papers	
All details on PERFORM system	
Report Author	Contact Number
Kath Drury, Information, Engagement and Performance Manager	01246 242280

Bolsover District Council
Council Ambition Performance Update – Q2 – July to September 2020

Target Status	Usage
On Track	The target is progressing well against the intended outcomes and intended date.
Covid Affected	The target has been affected by the Covid 19 Pandemic

Aim: Our Environment – protecting the quality of life for residents and businesses, meeting environmental challenges and enhancing biodiversity

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Council Target	Directorate	Status	Q2 2020/21 Progress Update	Target Date
ENV.01 - Develop an externally facing climate change communication strategy targeting communities and stakeholders by October 2020 and deliver an annual action plan	Corporate Resources	On track	The draft communications plan was presented to the Carbon Reduction Group and approved.	Sun-31-Mar-24
ENV.02 - Reduce the District Council's carbon emissions by - 100 tonnes CO2 in 20/21 -Reduce the District Council's carbon emissions by - 100 tonnes CO2 in 20/21	Corporate Resources	On track	The most substantial impact on the Council's 20/21 Carbon reduction target is lockdown measures and Working from Home. April to September 2020 saw a significant reduction of travel to work and in work travel supported by virtual meetings. Work is ongoing to understand the full impact but from staff surveys and payroll data it is estimated that CO2 emissions reduced by 50 Tonnes. Work is now ongoing to embed some of these working practices in an effort to secure a 100 Tonne per annum ongoing reduction.	Sun-31-Mar-24
ENV.03 - Achieve a combined recycling and composting rate of 50% by March 2023.	Environment	On track	Performance is <u>estimated</u> based on Q2 2019/20 Waste Data Flow figures at 4275.90 recyclable materials collected, this equates to a combined recycling and composting rate of 47.5%. This will be updated when the actual figures become available from WDF at the end of December. However, given	Fri-31-Mar-23

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Council Target	Directorate	Status	Q2 2020/21 Progress Update	Target Date
			<p>impact of Covid-19 on Q1, it is anticipated actual performance will be 8% to 10% lower.</p> <p><u>Q1 (2020\21) Actual</u> recyclable\compostable material collected within this period was 3,397.17tonnes as reported by way of Waste Data Flow, equating to a combined recycling rate of 36.2%. This represents a 10% reduction in performance when compared to Q1 (2019\20) due to impact of Covid-19.</p>	
ENV.04 - Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).	Environment	On track	LEQS's established 3% of streets and relevant land surveyed fell below grade B cleanliness standards and within the 4% target standard set.	Sun-31-Mar-24
ENV.05 - Sustain standards of dog fouling cleanliness to ensure 98% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).	Environment	On track	LEQS's established 0% of streets and relevant land surveyed fell below grade B cleanliness standards and within the 2% target standard set.	Sun-31-Mar-24
ENV.06 - Increase the number of fixed penalty notices issued for litter and dog fouling offences by 20% per year.	Environment	Covid Affected	<p>Due to lockdown restrictions, much of the proactive patrolling for these offences has been suspended, but as restrictions are lifted, we will be able to progress enforcement in a more organised and proactive manner.</p> <p>In terms of the numbers of FPN's issues, for Bolsover this is 2 in Quarter 2 (1 dog fouling and 1 litter)</p> <p>For information – it is proposed to revise this target to:</p>	Sun-31-Mar-24





Council Target	Directorate	Status	Q2 2020/21 Progress Update	Target Date
			<i>Increase the number of fixed penalty notices issued for litter and dog fouling offences by 20% <u>over a 5 year period</u>.</i>	
ENV.11 - Resolve successfully 60% of cases following the issuing of a Community Protection Warning each year	Environment	On track	<p>There have been a further 7 CPWs served and these are still within their monitoring period.</p> <p>Three of the 5 CPWs served in Q1 are still within their monitoring period.</p> <p>Of the 12 CPWs served so far this year 1 has been a success (8%), 1 has failed (8%) and 10 are within their monitoring period (83%).</p> <p>The 10 cases are continually monitored for the duration of the case (usually 12 months) and are only deemed to be failed if the case progresses to a Community Protection Notice (CPN).</p> <p>Combining those within their monitoring period and the successful CPW the outturn is 92%.</p>	Mar - 24

Aim: Our Customers – Providing excellent and accessible services






Council Target	Directorate	Status	Q2 2020/21 Progress Update	Target Date
CUS.06 - Prevent homelessness for more than 50% of people who are facing homelessness each year	Environment	On track	69 approaches from people facing homelessness. 42 cases prevented from becoming homeless (this includes 7 cases still open and receiving support). 61% in total.	Sun-31-Mar-24
CUS.07 - Reduce average relet times for standard voids (council properties) to 20 calendar days by March 2021 and maintain thereafter	Development	Currently unable to report on	Currently unable to report on this due to the changeover in Housing ICT systems undertaken this quarter. The reporting tool within Academy (previous system) is no longer accessible and the report function isn't fully operational within the new OPEN system. Also the team that usually support the calculation of this target has been working to deliver the OPEN system which has been a significant undertaking. The HoS is overseeing work on the new reporting tool and the filters that it has. This may allow for a spread of void targets/information to be reported on. The HoS is liaising with the Portfolio Holder on this. It is expected to have something useful to report at Q3.	Wed-31-Mar-21
CUS.08 - Maintain high levels of tenant satisfaction with council housing and associated services	Development	On track	The last STAR survey (report produced in 2019 and run every 3 years) recorded a tenant satisfaction level of 87% with Housing Services and 82% with Housing repairs. Other areas are also measured more frequently i.e. repairs service, domestic abuse support and parenting services. This target has linkages with CUS 01 and the Performance Team will support in this area too.	Sun-31-Mar-24

Council Target	Directorate	Status	Q2 2020/21 Progress Update	Target Date
CUS.09 - Increase participation/attendances in leisure, sport, recreation, health, physical and cultural activity by 3,000 per year.	Corporate Resources	Covid Affected	The Go Active leisure facility reopened on 25th July with a very strict booking policy to enable track and trace, other activities are slowly coming back on line as restrictions allow us to do so. Since reopening we have attracted 25,503 attendances.	Sun-31-Mar-24
CUS.10 - Deliver a health intervention programme which provides 500 adults per year with a personal exercise plan via the exercise referral scheme <u>Note:</u> no target set due to impact of Covid	Corporate Resources	Covid Affected	The health referral programme is still suspended due to the Coronavirus pandemic. We are working closely with colleagues in Public Health to determine when it will be safe to bring clients back into leisure facilities for exercise. In the meantime we are keeping in contact with individuals and have filmed classes that can be accessed by clients through Bolsover TV.	Sun-31-Mar-24


Service Indicators

Target Status	Usage
 Positive outturn	The outturn is above target or positive (for some targets a positive outturn requires the result to be below the target set).
 Within target	The outturn is within 10% of the target set.
 Negative outturn	The outturn is below target or negative (for some targets exceeding the target results in a negative outturn).
 Covid Affected	The target has been affected by the Covid 19 Pandemic

Streetscene

Streetscene	Q2 Target	Q2 Outturn	Status	
SS 01 Remove 95% of hazardous Fly Tipping within 24 hours of being reported (Quarterly)	95%	100%		Above Target
SS 02 Remove 95% of non-hazardous Fly Tipping within 5 working days of being reported (Quarterly)	95%	97%		Above Target
SS 03 Undertake Local Environmental Quality Surveys Detritus (Quarterly)	12%	9%		Below Target (Positive)
SS 04 Undertake Local Environmental Quality Surveys Weeds (Quarterly)	14%	6%		Below Target (Positive)
SS 05 Amount of residual household waste disposed of by way of landfill (Quarterly)	135	131		Below Target (Positive)

Environmental Health

Environmental Health	Q2 Target	Q2 Outturn	Status	
EH 01 - Percentage of noise complaints responded to within 3 working days. (Quarterly)	90%	90%		On Target

Environmental Health	Q2 Target	Q2 Outturn	Status
EH02 - Percentage of complaints about licensable activities responded to within 3 working days. (Quarterly)	90%	81%	Below Target
EH03 - Percentage of high risk food interventions undertaken against programme (A, B and C rated premises) (Quarterly)	100%	0%	COVID-19 Affected
EH04 - Percentage of business enquiries responded to within 3 working days. (Quarterly)	90%	87%	Below Target
EH07 - Percentage of LA-IPPC(A20/LAPPC(Part B) processes inspected in accordance with risk rated inspection programme (Quarterly)	100%	0%	COVID-19 Affected
EH09 - Enforcement visits to business premises to check compliance with waste arrangements	45	0	COVID-19 Affected

Exceptions

EH02 - Percentage of complaints about licensable activities responded to within 3 working days. (Quarterly)

Quarter	Value	Target	Commentary
Q2	81%	90%	July 2020 - Of the 21 complaints received for BDC area, 17 were responded to within the target time (81%)
Q1	100%	90%	

EH03 - Percentage of high risk food interventions undertaken against programme (A, B and C rated premises) (Quarterly)

Quarter	Value	Target	Commentary
Q2	0%	100%	It is recommended that this measure be suspended until September 2020 when revised objectives can be published and reported upon. Note: this will be picked up in the new service plan.

Q1	0%	100%	
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EH04 - Percentage of business enquiries responded to within 3 working days. (Quarterly)

Quarter	Value	Target	Commentary
Q2	87%	90%	Of the 104 enquiries received for BDC area, 90 were responded to within the target time (87%) Note this is a large increase in service requests.
Q1	90%	90%	

EH07 - Percentage of LA-IPPC (A20/LAPPC (Part B) processes inspected in accordance with risk rated inspection programme (Quarterly)

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Quarter	Value	Target	Commentary
Q2	0%	100%	The programme has been suspended by DEFRA and is recommencing in Q3 and Q4 (subject to Covid circumstances).
Q1	0%	100%	

EH09 - Enforcement visits to business premises to check compliance with waste arrangements

Quarter	Value	Target	Commentary
Q2	0	45	This work has been suspended due to COVID-19, as the majority of these are undertaken during food inspections which were suspended earlier in the year. To recommence as per the food programme.
Q1	0	45	

Leisure

Leisure	Q2 Target	Q2 Outturn	Status
LE1 Number of people participating in	185,000	25,503	COVID-19 Affected

Leisure	Q2 Target	Q2 Outturn	Status
Council leisure, sport, recreational, health, physical and cultural activity each year (quarterly)			

Exceptions

LE1 Number of people participating in Council leisure, sport, recreational, health, physical and cultural activity each year (quarterly)

Quarter	Value	Target	Commentary
Q2	25,503	185,000	The Go Active leisure facility reopened on 25th July with a very strict booking policy to enable track and trace, other activities are slowly coming back on line as restrictions allow us to do so. Since reopening we have attracted 25,503 attendances.
Q1	0	185,000	The new target for 2020/21 would have been 740,000 based on the increase of 5000 visits per year. Zero attendance has been recorded between April-June within Facilities due to closures through COVID-19. We still await Government approval to re-open the Leisure Centres but nothing is confirmed at this stage.

Health & Wellbeing Briefing BDC Scrutiny

**HR & OD Manager
Sara Gordon
December 2020**

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Employee Health & Wellbeing

- The Health & Wellbeing Framework was refreshed and rolled out at the beginning of the year
- 23 • H&W Bulletin issued together with improved information on Extranet, S Drive and Work Well Notice boards
- Nutrition and menopause workshops held
- Events planned for the year ahead



Employee Health & Wellbeing

- However Covid-19 Pandemic event
- Early and urgent discussions regarding workforce issues
- 24 • Business Continuity Plans and priority services initiated
- Managers contacted all staff
- Arranged for key workers to have letters of authorisation to travel



Employee Health & Wellbeing

- Emails to all staff from the Leader of the Council
- Corporate guidance issued on Temporary Workplace Measures and agreed with Trade Unions on 26 March, (refreshed 6 April, 22 May and 14 July and 9 November 2020)
- Consideration of all Government advice and guidance as it emerged
- Regular engagement with trade unions and consideration of issues arising
- Regular virtual meetings to discuss workforce issues and picking up best practice



Employee Health & Wellbeing

- Redeployment of staff to Community Support Team
- Regular review of workplace risk assessments
- Desk counts and 2m rule arrangements
- Continued weekly monitoring of self-isolation, positive cases and sickness levels
- Continued weekly returns from managers on staffing levels




Employee Health & Wellbeing

- Ongoing contact with employees and managers
- Homeworking survey undertaken
- DSE Workstation Assessment questionnaire undertaken for each employee working at home
- Employee considerations and individual arrangements implemented – no one size fits all
 - Mental health
 - Childcare
 - Eldercare
 - Physical health



Employee Health & Wellbeing

- Advice on the Shielding
- Furlough arrangements within Leisure Services
- Twice weekly Health & Wellbeing bulletin issued for 12 weeks
-  Coronavirus Toolkit Folder including advice for managers and employees on working from home, Employee FAQ's, self isolation, well-being etc.
- Email updates issued to Service Managers on a regular basis to ensure engagement with their teams
- Extranet articles, information sharing and communication key



Employee Health & Wellbeing

- Regular review of working arrangements
- Regular contact with workforce
- Office based, Covid secure arrangements in place
- 29 • Agile Working Policy being considered at Council
- Updates to Managers
- Service Managers Forum
- New Ways of Working' project commenced
- Ongoing discussions with Leadership, SAMT, Unions and Service Managers



COVID-19 SECURE MEASURES

HEALTH AND SAFETY SERVICE



Teams attending work



- ▶ Rotational Attendance
- ▶ Resilience in rotas
- ▶ Majority of teams present
- ▶ The Arc – 155 to 76 spaces available

Safety Measures



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- ▶ Risk assessments and protocols
- ▶ Consistent Work from Home message
- ▶ Distancing markers
- ▶ Screens
- ▶ Sanitising stations
- ▶ Good hygiene promotion
- ▶ Face coverings
- ▶ Adherence to Government guidance

Bolsover District Council

Healthy, Safe, Clean & Green Communities Scrutiny Committee

15th December 2020

Scrutiny Committee Work Programme 2020/21
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Report of the Scrutiny & Elections Officer

This report is public

Purpose of the Report

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2020/21.

1 Report Details

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2020/21 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.

2 Conclusions and Reasons for Recommendation

- 2.1 This report sets the formal Committee Work Programme for 2020/21 and the issues identified for review.
- 2.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Corporate Plan Ambitions.
- 2.3 Part 3.6(8) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

3 Consultation and Equality Impact

- 3.1 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 3.2 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 3.3 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

4 Alternative Options and Reasons for Rejection

- 4.1 There is no option to reject the report as Part 3.6(8) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 None from this report.

5.2 Legal Implications including Data Protection

- 5.2.1 In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

5.3 Human Resources Implications

- 5.3.1 None from this report.

6 Recommendations

- 6.1 That Members note this report and the Programme attached at Appendix 1. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.

7 Decision Information

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><i>BDC: Revenue - £75,000 <input type="checkbox"/></i> <i>Capital - £150,000 <input type="checkbox"/></i> <i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i> <i>Capital - £250,000 <input type="checkbox"/></i> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	No
<p>Has the relevant Portfolio Holder been informed</p>	N/A
<p>District Wards Affected</p>	N/A
<p>Links to Corporate Plan priorities or Policy Framework</p>	All

8 Document Information

Appendix No	Title
1.	Work Programme 2020/21
<p>Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
<p>Previous versions of the Committee Work Programme.</p>	
Report Author	Contact Number
Joanne Wilson, Scrutiny & Elections Officer	2385

Report Reference –

Healthy, Safe, Clean and Green Communities Scrutiny Committee

Work Programme 2020/21

Performance Review	Policy Development	Policy/Strategy Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Date of Meeting	Items for Agenda		Lead Officer
9 th June 2020	Part A – Formal	<ul style="list-style-type: none"> CANCELLED 	
7 th July 2020 36	Part B – Informal	<ul style="list-style-type: none"> Corporate Plan Targets Performance Update – January to March 2019 (Q4 – 2019/20) 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Review Work and Work Programme 2020/21 	Scrutiny & Elections Officer
8 th September 2020	Part A – Formal	<ul style="list-style-type: none"> Corporate Ambitions Performance Update – April to June 2020 (Q1 – 2020/21) 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Impact of Covid-19 on Waste Collection Services 	Joint Head of Streetscene
		<ul style="list-style-type: none"> Work Programme 2020/21 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> CANCELLED 	

Appendix 1

Date of Meeting	Items for Agenda		Lead Officer
6 th October 2020	Part A – Formal	<ul style="list-style-type: none"> Impact of Covid-19 on Leisure Services 	Joint Head of Transformation & Organisation; Leisure Operations Manager; Physical Activity & Sports Development Manager
		<ul style="list-style-type: none"> Consultation on Draft BDC Sex Establishment Policy and Procedure 2020 - 2023 	Acting Head of Environmental Health; Legal Services
		<ul style="list-style-type: none"> Work Programme 2020/21 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review work 	Scrutiny & Elections Officer
3 rd November 2020	Part A – Formal	<ul style="list-style-type: none"> CANCELLED 	
	Part B – Informal	<ul style="list-style-type: none"> CANCELLED 	
15 th December 2020	Part A – Formal	<ul style="list-style-type: none"> Corporate Ambitions Performance Update – July to September 2020 (Q2 – 2020/21) 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Health and Wellbeing Strategy – Monitoring Update and Impact of Covid-19 	HR& OD Manager / Health & Safety Manager
		<ul style="list-style-type: none"> Work Programme 2020/21 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Proposed Review: Council’s policy on Sky Lanterns and Balloon releases 	Scrutiny & Elections Officer/ Joint Assistant Director of Environmental Health

Date of Meeting	Items for Agenda		Lead Officer
2 nd February 2021	Part A – Formal	<ul style="list-style-type: none"> Corporate Ambitions Performance Update – October to December 2020 (Q3 – 2020/21) 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Work Programme 2020/21 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Preparation for Annual Review of the Community Safety Partnership 	Scrutiny & Elections Officer
2 nd March 2021	Part A – Formal	<ul style="list-style-type: none"> Annual Review of Community Safety Partnership 	Joint Strategic Director – Place/ Housing Enforcement Manager/ Community Safety Officer
		<ul style="list-style-type: none"> Work Programme 2020/21 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> TBC 	
25 th May 2021	Part A – Formal	<ul style="list-style-type: none"> Corporate Ambitions Performance Update – January to March 2021 (Q4 – 2020/21) 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Work Programme 2020/21 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> TBC 	